

## TYPES OF CONSTRUCTION JOBS

### ACCOUNTING

Accountants in the construction industry calculate and oversee all finances of a project. Their duties include planning construction projects' budgets, performing cost analyses, and reviewing purchase orders, invoices, and supplier contracts.

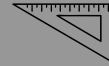
#### INTEREST & SKILLS



Being Inside



Detail-Oriented



Math & Numbers



Troubleshooting

### ADMINISTRATION

A construction administrator handles the operations and management side of construction projects. Job duties include monitoring contracts, processing bills, keeping track of documents, arranging project schedules, supervising workers, and checking in with clients.

#### INTEREST & SKILLS



Being Inside



Detail-Oriented



Teamwork



Troubleshooting



Communication

### APPRENTICE

An apprentice is someone learning how to do a specialized job through on-the-job training, under the guidance of an experienced colleague. An apprenticeship differs from a trade school because apprentices receive a salary during their training period.

#### INTEREST & SKILLS



Being Creative



Teamwork



Communication



Troubleshooting

### BUSINESS MANAGER

Business managers are responsible for planning construction projects and overseeing their progress from start to finish in a timely and cost-effective manner.

#### INTEREST & SKILLS



Leadership



Communication



Troubleshooting

### CARPENTER

Carpenters build frameworks and structures by cutting and shaping wood and other construction materials.

#### INTEREST & SKILLS



Being Outside



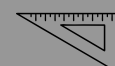
Being Creative



Being Active



Detail-Oriented



Math & Numbers

## TYPES OF CONSTRUCTION JOBS

### CONSTRUCTION MANAGER

Construction managers oversee construction projects from start to finish. They plan, coordinate, and supervise all aspects of the construction process, ensuring the projects are completed on time, within budget, and meet quality standards.

#### INTEREST & SKILLS



Being Outside



Leadership



Communication



Troubleshooting

### DATA ENTRY

Data entry personnel are responsible for inputting and maintaining project-related data, such as financial records, material quantities, equipment inventories, and employee information.

#### INTEREST & SKILLS



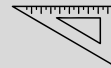
Being Inside



Communication



Detail-Oriented



Math & Numbers

### ESTIMATOR

Estimators analyze project requirements, blueprints, and specifications to determine the costs associated with construction projects. They assess labor, material, and equipment expenses to provide accurate cost estimators.

#### INTEREST & SKILLS



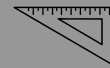
Being Inside



Communication



Detail-Oriented



Math & Numbers

### FOREMAN

Foremen are responsible for overseeing and coordinating construction activities on-site. They manage and direct construction crews, ensuring that work is executed safely, efficiently, and according to plans.

#### INTEREST & SKILLS



Being Outside



Leadership



Communication



Troubleshooting

### HUMAN RESOURCES

Human resources personnel manage various aspects of employee relations, including recruitment, hiring, training, performance evaluations, and benefits administration. They ensure compliance with labor laws and industry regulations.

#### INTEREST & SKILLS



Being Inside



Communication



Troubleshooting



Leadership

### JOURNEYMAN

A journeyman is a skilled tradesperson who has completed formal apprenticeship training in a specific construction trade, such as plumbing, electrical work, carpentry, or HVAC.

#### INTEREST & SKILLS



Being Outside



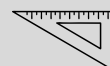
Being Creative



Being Active



Detail-Oriented



Math & Numbers

### TYPES OF CONSTRUCTION JOBS

#### LABORER

Construction laborers are generalized professionals who assist in a variety of different tasks on a construction site.



Being Outside



Being Active



Teamwork

#### INTEREST & SKILLS

#### MARKETING

If you work in marketing you will collaborate, conceptualize, and execute various projects, including proposal pursuits, client presentations, social media plans, website content, press releases, photo shoots, and marketing materials.



Being Indoors



Being Creative



Teamwork



Communication

#### INTEREST & SKILLS

#### PROJECT ENGINEER

A Project Engineer is a professional who is responsible for all technical and engineering aspects of their assigned projects. They plan, schedule, perfect, and manage all the technical tasks of their assigned project to assure accuracy, proper resources, and quality from start to finish.



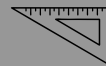
Being Indoors



Being Creative



Detail-Oriented



Math & Numbers



Troubleshooting

#### INTEREST & SKILLS

#### PROJECT MANAGER

Project Managers are construction site leaders who plan, coordinate, budget and supervise building projects from development to completion.



Being Indoors



Being Creative



Leadership



Detail-Oriented



Troubleshooting

#### INTEREST & SKILLS

#### SAFETY MANAGER

Safety Managers oversee protective safety procedures, inspections and training for construction projects



Leadership



Communication



Detail-Oriented



Troubleshooting

#### INTEREST & SKILLS

#### SUPERINTENDENT

Superintendents are responsible for overseeing and coordinating construction projects at a high level. They manage multiple construction sites, monitor progress, ensure compliance with safety regulations, and liaise with clients and stakeholders.



Being Outdoors



Leadership



Communication



Troubleshooting

#### INTEREST & SKILLS